

## PTA EXECUTIVE MEETING -1

Venue: Ferrando Nivas Udaipur

Date: 06-12-2020

Time: 3.00pm

Information about the first PTA Executive meeting was intimated to the executive members of classes nursery to X, three days in advance. The meeting started at 3.00pm in the residence of the sisters. Of the sixteen elected parents' representatives, ten were present along with the four elected Teachers' representatives and the Manager, Sr. Mary Thadavanal, and the Principal Sr. Tessy Joseph. The parents' representatives who were unable to attend the meeting had prior appointments to be kept.

The meeting was presided over by Sr. Mary Thadavanal. Sr. Tessy welcomed the members who were present and invited Sr. Mary to take up her seat and began the meeting with a short prayer.

### **The following members were present:**

1. Alam Ahamed
2. Bulti Das
3. Sujit Ch Lodh
4. Bhanumati (Goutam Reang)
5. Harichandra Jamatia
6. Subrata Mitra
7. Bikas Saha
8. Suman Debnath
9. Christoni Marak
10. Ajoy Charaborty
11. Swati Majumdar
12. Anirban Saha
13. Maitri Chowdhury
14. Pulak Das

## **Agenda**

1. Prayer
2. Welcome
3. Self introduction
4. Exhortation from the Manager
5. Election of office bearers
6. Evaluation: Study Table
7. Mode of conducting Examination
8. Selection of Books 2021-22
9. Upgrading the school to XI and XII
10. Farewell for class X
11. Issue of application form for the new scholastic year 2021-22
12. Termination of Sir Tapubrata Shib and Mrs. Reena Marak
13. Feedback from Parents if any

After the prayer the members were asked to introduce themselves. Sr. Mary Thadavanal, the Manager then spoke welcoming all to the first executive meeting and thanked everyone for being present and for the cooperation they give the management. She appreciated the leadership given by the Principal and the teachers for the roles they play. Comparing the school to a ship, she said the principal, who is the captain of the ship is a visionary with clear goals and plans and hopes to take the school ahead with her team of committed teachers and the newly elected parents' representatives. She said the school aims at helping every child dream high enabling them to keep their gaze on the stars. She said, 'The teachers' role is not only to impart knowledge but to help the students become persons of character, and imbibe wisdom, dignity and self confidence'. She concluded, wishing the newly elected PTA members God's blessings and left the meeting as she had another meeting to attend.

## **Election**

The following office bearers were elected:

1. President
2. Secretary
3. Mothers' Representative

Ballot papers were passed on to the members to elect the President by secret ballot. Votes were collected and counted in the presence of all and Mr. Bikash Saha was elected President in the first ballot with majority votes.

Next to be elected were the Secretary and Mothers' representative. The same process followed and Mr. Alam Ahamed was elected Secretary and Mrs. Bulti Das as Mothers' Representative. They were congratulated by the members.

## **Evaluation of Study Table App**

To enhance online education a paid App 'The Study Table' was implemented in the school since November. In spite of the difficulties encountered in getting familiarized with the new system, it was successfully launched and was much appreciated by the students and parents as it enabled them to have direct interaction with the teachers and friends. However for the smaller children the parents requested to send the study materials through WhatsApp. Since the number of students are more in few classes the parents suggested to divided the children into two groups to make the class more effective.

#### **Mode of conduction PA-2 and SA-2**

So far we conducted exams giving them hard copies of question papers, which was not very helpful for the right evaluation. Hence, for the next examination PA2 and SA2, if the school is not permitted to function regularly online exams will be conducted through Study Table. For this teachers will give the students sufficient practice. PA2 will be conducted in the month of January 2021 and SA2 will be conducted mid March.

#### **Selection of Books 2021-22**

Different Publishers have submitted specimen copies of the books. Teachers will be given sufficient time to see through the books and evaluate in order to select the best books without compromising the quality keeping in mind NEP 2020.

Sr. Tessy informed the members that the books can be made available in the school or in the open market. If is given out from the school, the school gets a small commission which is invested back to the school for development of the school which will benefit the students. So in the meeting it was unanimously resolved to make the Text books and Note books available in the school. However Sr. Tessy informed the members that this years' school diary will be used next year in Classes IX and X.

#### **Upgradadation of the school to Higher Secondary**

The members unanimously expressed their desire to upgrade the school to Higher Secondary level. They also felt the need to arrange additional coaching in the school in view of preparing the students for different entrance exams on the national and state levels.

#### **Information**

- a. The members were informed that from January 2nd onwards Application Forms for new Admission will be issued. Preference will be given to the siblings of the students who are already in DBU. In the coming academic year the number of students in each class will be strictly restricted.
- b. The farewell for Class X will be held by the end of January.
- c. Teachers Tapubrata Shib and Reena Marak were asked to resign due to grave reasons, which are kept confidential. They were given all the benefits taking into consideration the number of years they have served the School. The Institute remains grateful to them while regretting their misconduct.

d. Parents were cautioned not to be caught into any bribery cases in the name of admissions to the school. The management will not be responsible if such things happen.

### **Suggestions from Parents**

Parents expressed the desire to have some co-curricular activities in an organized manner and on a regular basis by professionally qualified personnel. Sr. Tessa appreciated and welcomed the suggestion. But added that due to the prevailing situation of Covid19, the implementation of the same is not possible within 2020. In the ensuing scholastic year this will be considered favourably.

Sr. Tessa Joseph thanked the members wholeheartedly and brought the meeting to a close by 4.30 over light refreshments.